

## Lancashire Forum – New Job Opportunity!

Our team is expanding! Due to our recent success in leading Apprenticeship projects across Lancashire and Cumbria, we now need additional support to help achieve our growth over the coming year. This is a perfect opportunity for someone who is passionate about Apprenticeships and work-based learning and committed to promoting the benefits to learners, parents and carers, employers and stakeholders.

We are looking for someone to join us on a term time only contract for 10 hours per week. This will be to cover all of Cumbria and potentially some of North Lancashire.

The hours are flexible, they could be split over a few days and will be dependent on delivery requirements. This will be initially for 12 months.

### About Us

The Lancashire Forum is a 'not for profit' organisation, whose members include Independent Training Providers, Colleges, and Universities, all with a presence in Lancashire. We are committed to supporting our members to provide the highest quality of Work-Based learning opportunities to young people and adults within the workforce to the benefit of employers and the community.

We are a small team, with a big passion for helping Lancashire and Cumbrian learners to achieve their potential!

### About You

You will be passionate about Apprenticeships, and ideally have had experience, either as an Apprentice or working with Apprentice learners.

You will have a good standard of education and an ability to present to small and large groups.

You will be able to travel to settings across Lancashire and be able to work flexibly sometimes covering careers and parent's evenings.

Above all, you will share our values of proactively supporting opportunities for learners and building relationships with key stakeholders.

### About the Job

Key areas of focus include supporting the Forum's Apprenticeship Support and Knowledge (ASK) Programme, which is delivered in secondary schools, training providers and colleges across North Lancashire and Cumbria. You will be asked to attend events, deliver presentations, and speak to student groups. Some sessions are held in the early evenings, or for morning assemblies, so some flexibility is needed.

You will get involved in the wider activity of the Forum, working with local businesses and other key stakeholders to help signpost Apprenticeship opportunities.

### The Benefits

- Hybrid / flexible working arrangements

- Salary of £23,000 pa (pro rata for part time hours offered) rising to £23,500 upon successfully completing your probationary period.
- 25 days holiday plus 8 statutory days (pro rata)
- Health Care Package
- Company Pension Scheme (5% Employer contribution)
- Travel Expenses
- All IT Equipment Supplied

And of course...working in a small, friendly, and supportive team.

### Next Steps

If you are excited by the prospect of joining our team, please send a CV summarising your recent experience.

Or, if you want to know a little more, please contact our Forum Manager, Nina Dixon to arrange for an informal chat.

[nina@lancsforum.co.uk](mailto:nina@lancsforum.co.uk)

Telephone: 07983 248 155

### Please Like and Share...

Not the job you are looking for? If you know someone who'd be great in this role, please help them (and us!) by sharing this opportunity.